

Matija Gubec International School
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Zagreb, 31st August 2020

Dear Parents,

We are meeting again under the COVID-19 relaxation measures, however, under different circumstances.

PYP team is going to do its best to create an incentive surrounding and working conditions at school. However, we are still obliged to respect the measures and prescribed procedures from the [Uputa za sprječavanje i suzbijanje epidemije COVID -19](#) with the purpose of maintaining our health and life!

1. The new way of entering and exiting the school building

The parents will not be allowed to enter the school premises by car when arriving and departing. While arriving they must be ready to wait in line with **the mandatory 1.5 m distance**.

The teacher will be waiting **at the C entrance to the school** at the planned arrival time:

TIME OF ARRIVAL	C ENTRANCE	SIDE ENTRANCE
7.45	PYP 4	
7.50		PYP 2
7.55	PYP 3	
8.05		PYP 1
8.10	PYP 0	

The teacher will escort the students from school and hand them over to their parents at the planned time according to the set schedule:

TIME OF DEPARTURE	C ENTRANCE	SIDE ENTRANCE
15.00	PYP 0	
15.05		PYP 1
15.10	PYP 3	
15.20		PYP 2
15.25	PYP 4	

While **arriving and leaving school** the parents have to come **on time** in front of the C entrance while keeping the 1.5 m distance.

We kindly ask you to respect the designated time slots. It is forbidden to stay in the schoolyard after the designated time upon the arrival and the departure from the school building.

2. Changes regarding the schoolwork implementation

Teaching and students' activities will be aligned with the new and prescribed conditions. The students will be going to the schoolyard to spend as much time as possible outdoors, however, without having any contact with the other groups. Stricter hygiene measures will be implemented at school. Health and Physical Education classes will be held in the schoolyard whenever the weather conditions allow it.

3. Serving meals

All three meals (breakfast, lunch and snack) will be served according to the schedule and set seating arrangements, while the distance among the students will be as big as possible depending on the number of students and the size of the lunchroom.

4. Mandatory items for Week 1

The items brought to school on Monday, will be left at school until Friday. We would like the students **not to bring their toys** to school.

Mandatory items for Week 1:

- slippers
- a schoolbag with one notebook and a pencil case (pencils, eraser, pencil sharpener, colour pencils, markers, scissors and glue)
- a spare shirt
- a bottle of water
- handkerchiefs

We kindly ask the parents for understanding since it will not be possible to have an extended communication with the teacher while bringing the students to school and while picking them up. In certain cases, that do require a longer conversation, the parent can ask to be contacted by phone or they can contact the PYP Coordinator or the Principal.

IMPORTANT

We kindly ask the parents not to come to school with their child if they have symptoms of a contagious disease (fever, cough, respiratory problems, lack of smell and taste, sore throat, diarrhoea, vomiting), if they are ordered to self-isolate or if they know that they have been tested positive for COVID-19.

The parents are not allowed to bring their child to school if the child has symptoms of a contagious disease (fever, cough, respiratory problems, lack of smell and taste, sore throat, diarrhoea, vomiting), if they have been ordered to self-isolate or if they know that they have been tested positive for COVID-19.

Kind regards,
PYP Team